

Owners Corporation Certificate Application Form

Date of Request:

Owners Corporations Act 2006 Section 151, Owners Corporations Regulations 2018 Section 15, 16 & 17.

The Owners Corporation Property Details:

I/We request a copy of the Owners Corporation Certificate for the lot:

Name and Plan Number of Owners Corporation

Lot No:

Lot Address:

Vendor Name:

Applicant Details:

Name(s) / Company

I am the owner I am an authorised person (proxy holder) of the lot owner.

Other - Please specify:

Postal Address

Email Address (the certificate will be emailed unless otherwise specified)

Phone No.

Cost of Owners Corporation Certificates as at the 1st of July 2023

Number of Owners Corporations the is in	Standard	Semi-Urgent	Urgent
	10 Business Days	5 Business Days	2 Business Days
Cost for first Certificate	\$153.28	\$229.91	\$275.86
Costs for Additional Certificates	\$84.27	\$126.41	\$151.69

1. No refunds or cancellations will be provided on an already processed order or unless cancelled in writing within 24 hours of the original request
2. Any refund request will attract an administration processing fee which will be 50% of the cost.
3. Pricing subject to change on the 1st of July each year in line with Department of Treasury and Finance indexation of fees.



Payment Details:

Bank Deposit / EFT Payment to:BSB: **063-779**ACC: **1042 4726**NAME: **Warrior Management Group Pty Ltd***EFT Reference: **OCC (Plan No) Lot (Lot No)**

Date of Deposit: _____

Total Amount: \$ _____

Please email your **internet banking receipt** to certificates@warriormg.com.au with the application form

We cannot begin processing your order until we receive proof of payment.

**EFT Reference is vital to identify your payment.*

Lodgement

Please submit the application and internet banking receipt (if applicable) to certificates@warriormg.com.au

What happens then?

The certificate(s) will be issued within the number of business days listed above when this application and evidence of payment are received.

Updates

Please also note, for any Owners Corporation Certificate; **updates cannot be provided, and a new certificate would be required.**

